MATERIAL HANDLING

2018 26.2 Health & Fitness Expo

PRI Productions
1819 Kings Ave
Jacksonville FL 32207
Phone: 904.398.8179
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abeck@priproductions.com
Tax ID: 26-0483160

EXHIBITOR/COMPANY INFORMATION:

Firm Name: _____ Booth Name: _____

Address: _____ City/State/Zip: _____

Phone Number: _____ Fax Number: _____

Cell Number: _____ Email: _____

Authorized by: _____ ***Please Print Name***

Signature: _____ Title: _____

SCHEDULE OF RATES AND SERVICES

We will receive (store for 30 days prior to set-up) and deliver to booth on installation day. Also, we will store and return empty containers, remove shipment from booth, and deliver to loading area of facility where it will be loaded on our common carrier's truck. All shipments should arrive at least 10 days prior to set-up date. Late shipments are subject to an additional charge. Our charge for these services will be based on the inbound weight per shipment **plus 7% FL sales tax**.

MINIMUM HANDLING CHARGE OF $150.00 PER SHIPMENT

51 to 100 lbs	$150.00
101 to 300 lbs	$185.00
301 to 500 lbs	$235.00
501 to 1000 lbs	$315.00
1001 to 1500 lbs	$265.00
1501 to 2000 lbs	$350.00
Over 2000 lbs	$30.00/ cwt or fraction thereof

NOTE: LARGE SHIPMENTS MUST MAKE PRIOR ARRANGEMENTS.

ALL SHIPMENTS MUST ARRIVE PREPAID AT OUR WAREHOUSE BY **JANUARY 29, 2018.** (COLLECT SHIPMENTS WILL NOT BE ACCEPTED BY PRI PRODUCTIONS) All shipments MUST be consigned to the address indicated on this form. Mail this form to PRI PRODUCTIONS prior to show set-up. Convention halls, hotels etc DO NOT have proper storage facilities for handling freight.

SHIPMENT INSTRUCTIONS FOR PRE-SHOW SHIPMENTS

All shipments must be PREPAID and addressed as follows:

Exhibitor Name / Booth #
2018 26.2 with Donna EXPO
C/O PRI Productions
1229 Clark St
Jacksonville, FL 32206

Inbound shipments received at the show facility during scheduled move-in will not be unlocked or placed in booth unless authorized by exhibitor. If authorized, we will place shipment(s) in booth, remove empty cartons, store and return empty cartons at the close of show, and charge according to inbound weight at the schedule of rates and services.

Uncrated or loose materials will be handled at the schedule of rate plus a 50% additional charge because of additional handling time. If uncrated or loose materials are received, we will document damage and notify shipper. PRI Productions will NOT be responsible for damage to uncrated and/or unskidded exhibit materials or concealed damage to materials.

SHIPMENT INSTRUCTIONS FOR POST-SHOW SHIPMENTS

All Outbound Shipment forwarding instructions must be presented to the freight desk at the close of the exhibition. It is the exhibitor's sole responsibility to label each piece for outbound shipment and to submit a completed Bill of Lading to PRI Productions covering each outbound shipment. PRI Productions will NOT be responsible for delays and/or rush shipments. All shipments will be expedited to the best of PRI Productions ability and all shipments will be routed at our own discretion and loaded on our common carrier's truck.

Exhibitor material remaining after the move-out period without forwarding instructions will be shipped to the permanent address of the exhibitor or his agent, freight collect, and no liability of any nature shall attach to Exhibit Management or to PRI Productions. In any event, PRI Productions will NOT be liable for exhibit materials abandoned at the exhibit site. Exhibitor must make own arrangements for a special carrier to ship exhibit materials via special carrier.

Ship to: _____ Date: _____

Address: _____

City/State/Zip: _____

Authorized by: _____ ***Please Print Name***

Signature: _____ Title: _____

INSURANCE

After exhibitor or exhibit materials are placed in the booth, PRI Productions will NOT be responsible for condition, count or content until such time as exhibits or materials are picked up for removal after the close of the exhibition. Therefore, please make certain all of your material is properly insured against fire, theft, and all hazards, while in transit, to and from your booth, as well as for the duration of the exhibition.

LIMIT OF LIABILITY

$0.25 per lb per article with a maximum $50. 00 per article. Exhibit storage between shows is available through PRI Productions. Please inquire as to rate and arrangements for this time and money savings service.

PAYMENT INFORMATION

If you are tax exempt please submit your tax exemption certificate with payment.

Material Handling Total: $_____

7% FL Tax: $_____

Order Total: **$**_____

Payment by: VISA / MC / AMEX / CHECK / OTHER

CC Number: _____ Expiration: _____ / _____

Security Code: _____ Billing Zip: _____

Authorization Signature: _____

Printed Name: _____