ONE DESTINATION: TO FINISH BREAST CANCER

Vendor Load In

QUESTIONS?

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Dream Finder's Home Flex Field

1 TIAA Bank Field Dr, Jacksonville, FL 32202

Thursday, February 2nd	
Vendor Load In:	Noon —6:00pm
Friday, February 3rd	
Vendor Load In:	8:00am—10:00am
Gates Open:	10:00am
Gates Closed:	6:00pm
Saturday, February 4th	
Vendor Load In:	6:00am
Gates Open:	6:30am
Gates Closed:	2:00pm
Load Out for Vendors	2:00pm—6:00pm

IMPORTANT GUIDELINES

ARRIVAL & CHECK IN PROCESS

Once you arrive, proceed to **Gate 1** and check in at the table marked "EXHIBITOR CHECK IN" inside Gate 1 by the Dream Finders Home Flex Field. Please be patient as we check in each exhibitor one by one. Once you are checked in, a staff member will escort you to your assigned area.

Vendors* – you will need to bring your own hand cart, wagon or dolly if desired.

- Vendors/Sponsors are permitted to bring any carts, dollies, etc. for the unloading and movement of materials. The venue does **not** provide carts or dollies to loan.

TENTS & EQUIPMENT

- Should you need additional tables and chairs PRI Productions will be renting onsite. Additional fees may apply.
- (Athletes' Village) It is the vendors responsibility to make sure all tents and equipment are sufficiently weighted down. The venue reserves the right to ask the vendors to break down equipment if deemed necessary due to safety concerns such as inclement weather (ex: high winds). A minimum of 10lbs weights or sandbags per leg are required for a 10' x 10' tent.
- (Athletes' Village) Participants are responsible for supplying their own setup, including but not limited to, a table and chairs, tent, tent weights, etc.
- Vendors are permitted to bring their own carts, dollies, etc. for unloading and movement of materials.

ACTIVATION PLACEMENT & ASTHETICS

- Participant's booth locations are assigned when purchasing. Sellers must accept the space chosen during registration.
- All vendors must remain setup until the conclusion of the event.

POLICIES

- **No food or beverage consumption inside the Flex Field.**
- Vendors are **NOT** permitted to sell any onsite consumables. All consumables must be packaged and consumed offsite.
- Smoking is prohibited completely throughout the event space and inside the gates.
- Any additional tables, tents, or sharp/narrows objects placed inside the Flex Field need turf protection. Please see the stadium Event Manager or grab a wooden block from the check in table. Wooden blocks are meant to protect the turf from damages. Please ask the stadium Event Manager if you have any questions.

IMPORTANT GUIDELINES

LOAD OUT PROCEDURES

- Load out begins after gates are closed and all patrons have exited.
- All materials and event activations must be completely out by 6:00pm **NO exceptions**.
- Vendors are subject to fees if there is any damage to the turf or flooring.
- Activation materials, tents etc. need to be packed up for removal. All items that can be hand carried and returned to vehicles should be loaded out in that manner.

Use of the Jacksonville Jaguars Logo

The use of the Jacksonville Jaguars logo is not allowed on any promotional materials, brochures, or non-licensed NFL materials.

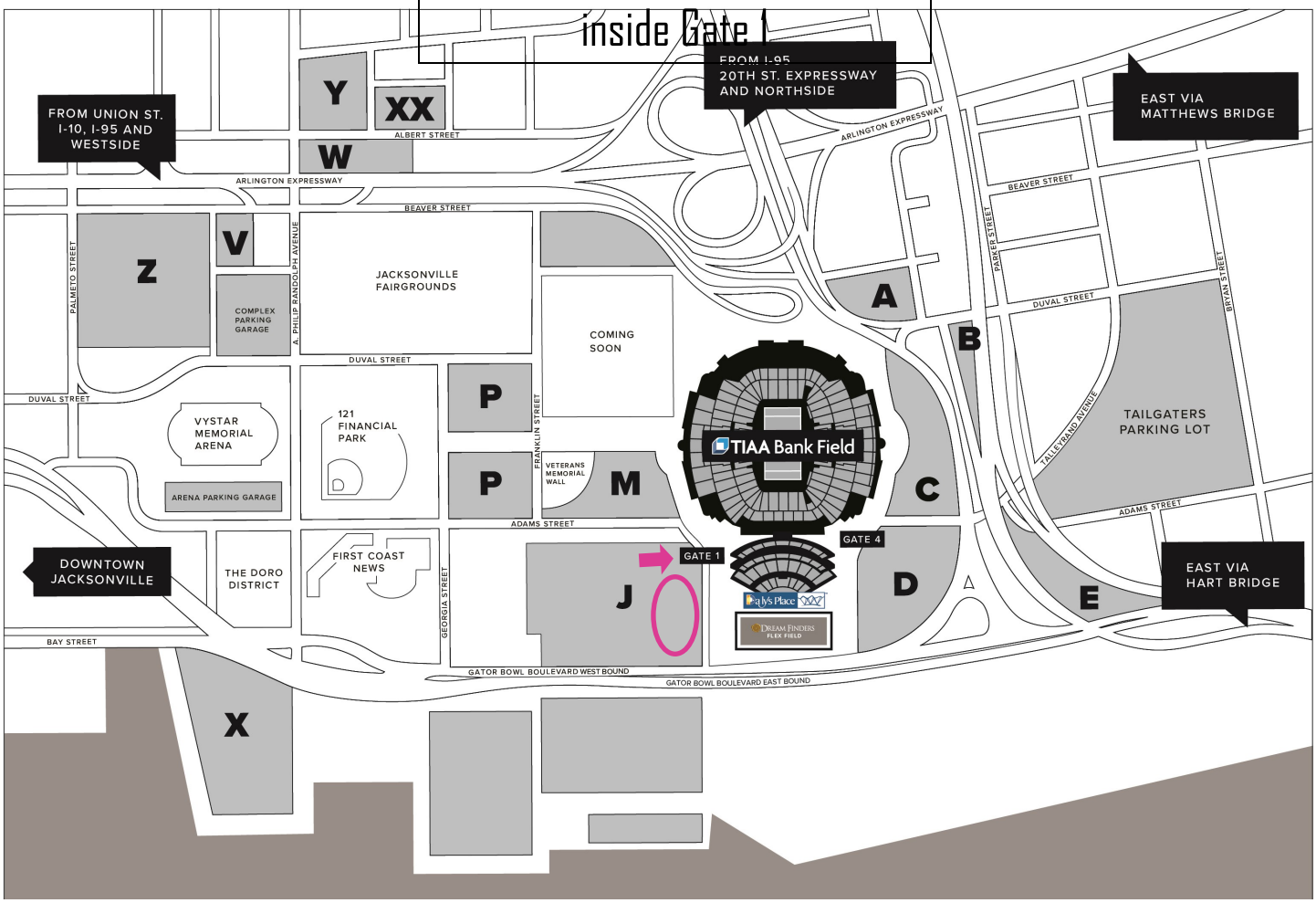
LOAD IN / PARKING MAP

WESTSIDE

Entrance: Gate 1

Parking: Lot J

Check in table located outside Dream Finders Flex Field Doors inside Gate 1



LOT J

The donna Foundation

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Saturday, February 4th

GATE 1